

January 25, 2024

To the Board of Directors Educare of West DuPage West Chicago, Illinois

Dear Directors,

We have audited the financial statements of Educare of West DuPage (Educare) for the year ended June 30, 2023 and have issued our report thereon dated January 25, 2024. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards and, if applicable, *Government Auditing Standards* and the *Uniform Guidance*, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated May 17, 2023. Professional standards also require that we communicate to you the following information related to our audit.

Significant Audit Findings

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the Organization are described in Note 1 to the consolidated financial statements. During 2023, the Organization adopted Financial Accounting Standards Board's ASC 842 – *Leases*. The application of other existing policies remained unchanged. We noted no transactions entered into by the Organization during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimates affecting the financial statements were:

- useful lives of depreciable assets
- percent of time employees spend in each function
- value of in-kind donations and donated services

We evaluated the key factors and assumptions used to develop these estimates in determining that they were reasonable in relation to the financial statements taken as a whole.

Certain financial statement disclosures are particularly sensitive because of their significance to financial statement users. The most sensitive disclosure affecting the financial statements were:

The disclosure of Financial Assets and Liquidity Resources in Note 2 to the financial statements due to the impact of funding with donor restrictions can have on the Organizations operations.

The financial statement disclosures are neutral, consistent, and clear.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. There were no uncorrected misstatements of the financial statements.

The following misstatements were detected as a result of audit procedures were corrected by management:

• To record initial right-of-use asset and lease liability of \$65,914 for the adopting of ASC 842 then adjust for June 30, 2023 by recording amortization of \$26,720 and adjusting the liability by the same amount.

Disagreements with Management

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated January 25, 2024.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the Organization's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

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Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the Organization's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

Other Matters

With respect to the supplementary information accompanying the financial statements, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with U.S. generally accepted accounting principles, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

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This information is intended solely for the use of the Board of Directors and management of Educare of West DuPage, and is not intended to be and should not be used by anyone other than these specified parties.

January 25, 2024

Desmond & Overs Stal

Chicago, IL

Educare of West DuPage

Management Presentation

For the Year Ended June 30, 2023

Presented by: Paul Betlinski, CPA and Kaitlin Ferrara Desmond & Ahern, Ltd. 10827 S. Western Ave. Chicago, IL 60643 773-779-4720

E-mail: <u>paul@desmondcpa.com</u> <u>kaitlin@desmondcpa.com</u>

Educare of West DuPage

Management Presentation

Year End June 30, 2023

Audit Firm: Desmond & Ahern, Ltd.

Fiscal Period: Financial statements as of June 30, 2023

Services and Filings Provided by Desmond & Ahern, Ltd.

- Financial Statement Audit performed in Accordance with Government Auditing Standards and OMB's Uniform Guidance
- Informational returns including Federal Form 990 and State Form AG-990

Purpose of Audit

Primary Audit Purpose – an independent attestation to the fairness, in all material respects, of the financial statements presented.

Auditor Opinion Received – unmodified – this is highest level of assurance.

Secondary Audit Purpose – consideration of internal controls in their effectiveness in producing meaningful financial statements and communicating deficiencies or weaknesses to the governing body and management.

Letter of Communication – "Management Letter" – no findings

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Desmond & Ahern publishes a quarterly newsletter primarily for nonprofits, their management and their Board. If you would like to be included on our mailing list, contact Amy Mikuzis at 773-831-9711 or at amikuzis@desmondcpa.com.

Educare of West DuPage June 30, 2023 Audit Meeting Discussion Points

1. Net assets without donor restrictions as of June 30:

	2023	2022	2021
Net assets without donor restrictions	\$8,908,249	\$9,015,599	\$8,532,978
Less investment in property and equipment	(5,146,022)	(5,441,140)	(5,654,413)
Remaining net liquid net assets without restriction	\$3,762,227	\$3,574,459	\$2,878,565

We recommend the Organization maintain the net liquid net assets without donor restriction of approximately 3 months of operating expenses, less depreciation and in-kind, estimated to be \$1,159,000.

2. Current assets are more than current liabilities and net assets with donor restriction as of June 30:

	2023	2022	2021
Current assets	\$4,405,888	\$3,886,726	\$4,054,626
Less current liabilities	(607,393)	(236,987)	(835,390)
Less net assets with donor restrictions	(105,649)	(145,060)	(350,470)
Add back time restricted			200,000
Net liquidity	\$3,692,846	\$3,504,679	\$3,068,766

A surplus indicates the Organization is not borrowing from restricted sources and has the ability to meet all anticipated liabilities.

3. Sources of Revenue:

	2023		2022		2021	
	Amount	%	Amount	%	Amount	<u>%</u>
Government funding	\$4,794,096	97%	\$5,015,390	96%	\$4,550,179	87%
Other contributions	152,842	3%	161,544	3%	209,440	4%
Program service fees	62,853	1%	-	0%	-	0%
Tuition	2,200	0%	21,173	0%	-	0%
Donated services	8,000	0%	-	0%	-	0%
Donated property	-	0%	-	0%	442,899	9%
Interest income	41,485	1%	1,503	0%	1,460	0%
Insurance proceeds	-	0%	91,363	0%	-	0%
Loss on disposal of assets	(117,565)	-2%	(44,874)	-1%		0%
	\$4,943,911	100%	\$5,246,099	100%	\$5,203,978	100%

The above shows a concentration of reliance on government awards for 97% of revenue.

4. Ratio of Expenditures: Recommended that total program expenditures be at least 65% of total expenditures (<u>www.give.org</u> – Wise Giving Alliance an affiliate of the Council of Better Business Bureau). The program percent is well within the recommended above.

	2023		2022		2021		
	Amount	<u>%</u>	Amount	<u>%</u>	Amount	<u>%</u>	
Program service	\$4,385,095	86%	\$4,189,170	84%	\$4,121,856	86%	
Management	668,378	13%	748,822	15%	676,600	14%	
Fundraising	37,199	1%	30,897	1%	19,804	0%	
	\$5,090,672	100%	\$4,968,889	100%	\$4,818,260	100%	

5. Other Matters for Discussion:

Journal Entries

The following misstatements were detected as a result of audit procedures were corrected by management:

• To record initial right-of-use asset and lease liability of \$65,914 for the adopting of ASC 842 then adjust for June 30, 2023 by recording amortization of \$26,720 and adjusting the liability by the same amount.

Other comments:

Old Outstanding Checks

During our examination of the cash area, we noted several checks that have been outstanding in excess of a year. While the total of these checks is not material, we recommend that they be reviewed to determine that they represent actual liabilities to the Organization. If they appear accurate, we recommend that the outstanding amounts be transferred to a liability account until they are presented for payment. The Organization should make an effort to inform the holders of the uncashed checks of their existence, and if they remain unclaimed, they should be turned over to the State of Illinois according to the unclaimed property guidelines.

Accounting Pronouncements:

ASU 2016-02: Leases - Adopted

- Issued to increase transparency and comparability among organizations
- Requires disclosing key information about leasing arrangements within footnotes
- Will result in recognizing a right-to-use asset and lease liability on the Statement of Financial Position
- Leases will be categorized as either "Financing" or "Operating"
 - Will impact how expenses are recorded in the statement of operations
 - Amortization, interest, lease expense
- Effective for fiscal years ending June 30, 2023.

EDUCARE OF WEST DUPAGE

FINANCIAL STATEMENTS AND SUPPLEMENTARY INFORMATION (Including Reports Required by OMB's Uniform Guidance)

For the Year Ended June 30, 2023

Educare of West DuPage

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Independent Auditor's Report

To the Board of Directors Educare of West DuPage West Chicago, IL

Opinion

We have audited the accompanying financial statements of Educare of West DuPage (a nonprofit organization), which comprise the statements of financial position as of June 30, 2023, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Educare of West DuPage as of June 30, 2023, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of Educare of West DuPage and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about Educare of West DuPage's ability to continue as a going concern within one year after the date that the financial statements are available to be issued.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Educare of West DuPage's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about Educare of West DuPage's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Supplementary Information

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying supplementary information, as listed in the accompanying table of contents, is presented for purposes of additional analysis and is not a required part of the financial statements. In addition, the accompanying schedule of expenditures of federal awards, as required by Title 2 U.S. Code of Federal Regulations (CFR) Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, is presented for purposes of additional

analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with Governmental Auditing Standards, we have also issued a report dated January 25, 2024 on our consideration of Educare of West DuPage's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Governmental Auditing Standards in considering Educare of West DuPage's internal control over financial reporting and compliance.

Report on Summarized Comparative Information

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We have previously audited Educare of West DuPage financial statements, and we expressed an unmodified audit opinion on those audited financial statements in our report dated February 27, 2023. In our opinion, the summarized comparative information presented herein as of and for the year ended June 30, 2022, is consistent, in all material respects, with the audited financial statements from which it has been derived.

January 25, 2024

Chicago, IL

EDUCARE OF WEST DUPAGE STATEMENTS OF FINANCIAL POSITION As of June 30, 2023 and 2022

	2023	2022
<u>Assets</u>		
Cash and cash equivalents	\$ 3,701,270	\$ 1,658,775
Government receivables	562,281	2,204,398
Contributions receivable	-	21,250
Program service fees, net of allowance	142,337	2,303
Prepaid expenses	41,881	69,780
Total current assets	4,447,769	3,956,506
Property and Equipment		
Land	442,899	442,899
Building and improvements	8,150,057	7,934,290
Furniture and equipment	358,664	312,660
Website design	8,138	8,138
Construction in progress		189,028
	8,959,758	8,887,015
Less accumulated depreciation and amortization	(3,813,736)	(3,445,875)
Net property and equipment	5,146,022	5,441,140
Other Assets		
Right-of-use asset, operating lease	39,194	
Total Assets	\$ 9,632,985	\$ 9,397,646
Liabilities and Net Assets		
Current Liabilities		
Accounts payable	\$ 45,019	\$ 21,930
Accrued payroll and related benefits	215,382	215,057
Government advances	319,492	-
Operating lease liability, current	27,500	
Total current liabilities	607,393	236,987
Operating lease liability, net of current portion	11,694	
Total liabilities	619,087	236,987
Net Assets		
Without donor restrictions	8,908,249	9,015,599
With donor restrictions	105,649	145,060
Total net assets	9,013,898	9,160,659
Total Liabilities and Net Assets	\$ 9,632,985	\$ 9,397,646

See independent auditor's report and notes to financial statements.

EDUCARE OF WEST DUPAGE STATEMENT OF ACTIVITIES

For the Year Ended June 30, 2023 (with summarized comparative totals for 2022)

	Without Donor Restrictions		With Donor Restrictions		Total 2023			Total 2022
Public Support and Revenue								
Government grants	\$	4,794,096	\$	-	\$	4,794,096	\$	5,015,390
Contributions - other		68,271		84,571		152,842		126,810
Program service fees		62,853		-		62,853		-
Tuition		2,200		-		2,200		21,173
Donated services		8,000		-		8,000		-
Interest income		41,485		-		41,485		1,503
PPP loan forgiveness		-		-		-		34,735
Insurance proceeds		-		-		-		91,363
Loss on disposal of asset		(117,565)		-		(117,565)		(44,874)
Net assets released from restrictions -								
satisfaction of program restrictions		123,982		(123,982)				
Total Public Support and Revenue		4,983,322		(39,411)		4,943,911		5,246,100
<u>Expenses</u>								
Program services		4,385,095		-		4,385,095		4,189,170
Management and general		668,378		-		668,378		748,822
Fundraising		37,199				37,199		30,897
Total Expenses		5,090,672		_		5,090,672		4,968,889
Change in Net Assets		(107,350)		(39,411)		(146,761)		277,211
Net assets, beginning of year		9,015,599		145,060		9,160,659		8,883,448
Net assets, end of year	\$	8,908,249	\$	105,649	\$ 9,013,898		013,898 \$ 9	

EDUCARE OF WEST DUPAGE STATEMENT OF FUNCTIONAL EXPENSES

For the Year Ended June 30, 2023 (with summarized comparative totals for 2022)

	Program Services	Management and General Fundraising		ndraising	Total 2023		Total 2022	
Functional Expenses								
Salaries and wages	\$ 2,493,811	\$	357,330	\$	21,863	\$	2,873,004	\$ 2,884,070
Fringe benefits and related taxes	516,808		75,076		4,266		596,150	645,697
	3,010,619		432,406		26,129		3,469,154	3,529,767
Professional fees	244,124		51,182		680		295,986	327,916
Staff development and training	79,220		608		45		79,873	78,676
Parent services	5,092		-		-		5,092	7,382
Occupancy	179,232		29,799		922		209,953	180,792
Telephone and internet	22,017		1,822		108		23,947	17,865
Insurance	17,887		17,800		185		35,872	32,768
Repairs and maintenance	46,978		76,503		175		123,656	57,460
Equipment	46,995		34		-		47,029	18,365
Meal related costs	200,833		-		-		200,833	132,929
Classroom and educational supplies	60,946		35		-		60,981	34,400
Supplies - other	37,359		1,357		257		38,973	55,135
Printing and postage	1,600		97		508		2,205	3,060
Bank fees	1,649		1,857		-		3,506	1,174
Bad debt	-		-		-		-	20,010
Depreciation and amortization	401,951		42,538		2,843		447,332	442,164
Miscellaneous	28,593		12,340		5,347		46,280	29,026
Total Expenses	\$ 4,385,095	\$	668,378	\$	37,199	\$	5,090,672	\$ 4,968,889

See independent auditor's report and notes to financial statements.

EDUCARE OF WEST DUPAGE STATEMENTS OF CASH FLOWS For the Year Ended June 30, 2023 and 2022

	2023		2022	
Reconciliation of Change in Net Assets to Net Cash				
Provided by Operating Activities				
Change in net assets	\$	(146,761)	\$	277,211
Adjustments to reconcile change in net assets to net				
cash provided by operating activities				
Depreciation and amortization		447,332		442,164
Loss on disposal of asset		117,565		44,874
(Increase) decrease in				
Government receivables		1,642,117		(550,739)
Contributions receivable		21,250		178,750
Other receivables		-		8,585
Program service fees receivable, net		(140,034)		12,146
Prepaid expense		27,899		(59,981)
Increase (decrease) in				
Accounts payable		23,089		(9,936)
Accrued payroll and vacation		325		(88,003)
Government advances		319,492		(465,729)
Refundable advance- PPP loan		_		(34,735)
Net cash provided by (used in) operating activities		2,312,274		(245,393)
Cash Flows Used in Investing Activities				
Purchase of furniture and equipment		(269,779)		(273,765)
Insurance proceeds for fixed asset replacement				91,363
Net cash used in investing activities		(269,779)		(273,765)
Net increase (decrease) in cash and cash equivalents		2,042,495		(519,158)
Cash and cash equivalents, beginning of year		1,658,775		2,177,933
Cash and cash equivalents, end of year	\$	3,701,270	\$	1,658,775

Note 1 – Nature of Operations and Summary of Significant Accounting Policies

Organization

Educare of West DuPage ("Educare" or the "Organization") is an Illinois not-for-profit corporation organized to increase access to quality, comprehensive childcare and early learning experiences for children from birth through the age of five years and their families and increase school readiness in children from low-income backgrounds.

Tax-Exempt Status

Educare was granted an exemption from federal income taxes by the Internal Revenue Service pursuant to the provisions of Internal Revenue Code Section 501(c)(3). Educare qualifies for the charitable contribution deduction under Section 170(b)(1)(A)(vi) and has been classified as an organization that is not a private foundation under Section 509(a)(1). The tax-exempt purpose of Educare and the nature in which it operates is described above. Educare continues to operate in compliance with its tax-exempt purpose. Educare's annual information and income tax returns filed with the federal and state governments are subject to examination generally for three years after they are filed.

Educare has adopted the requirements for accounting for uncertain tax positions and management has determined that Educare was not required to record a liability related to uncertain tax positions as of June 30, 2023.

Basis of Accounting

The accounts and financial statements are maintained on the accrual basis of accounting and accordingly, reflect all significant accounts receivable, payable, and other liabilities in accordance with accounting principles generally accepted in the United States of America (GAAP).

Basis of Presentation

As required by the generally accepted accounting principles for Not-for-Profit accounting, the Organization is required to report information regarding its financial position and activities according to two classes:

<u>Without donor restrictions</u> – Net assets that are not subject to donor-imposed restrictions. Such gifts include gifts without restrictions, including an investment account designated by the Board to function as restricted and restricted gifts whose donor-imposed restrictions were met during the fiscal year.

<u>With donor restrictions</u> – Net assets subject to donor-imposed restrictions which will be met either by actions of the Organization or the passage of time. Items that affect this net asset category are gifts for which donor-imposed restrictions have not been met in the year of receipt. Restrictions that have been met on net assets with donor restrictions are reported as net assets released from restrictions. If a restriction is fulfilled in the same period in which the contribution is received, the Organization reports the support as without donor restrictions.

Note 1 – Nature of Operations and Summary of Significant Accounting Policies (cont.)

With donor restrictions (cont.)

Also included in this category are net assets subject to donor-imposed restrictions to be maintained permanently by the Organization, including gifts and pledges wherein donors stipulate that the corpus of the gift is to be held in perpetuity and that only the income be made available for programs. As of June 30, 2023, there are no donor-imposed restrictions to be maintained permanently.

Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of the revenues, expenses, gains, losses and other changes in net assets during the reporting period. Actual results could differ from those estimates.

Cash and Cash Equivalents

Cash and cash equivalents consist of bank deposits in federally insured accounts. The accounts may, at times, exceed the federally insured limit of \$250,000. For purposes of the Statement of Cash Flows, the Organization considers all highly liquid debt instruments, if any, purchased with an original maturity of three months or less to be cash equivalents. No taxes or interest were paid during the year ended June 30, 2023.

Property and Equipment

Expenditures for land, property and equipment and items which substantially increase the useful lives of existing assets are capitalized at cost. Any donated property and equipment are recorded at their estimated fair value when received. The Organization provides for depreciation and amortization for property and equipment on the straight-line method at rates designed to depreciate the cost of assets over estimated useful lives as follows:

Building and improvements 25 years
Furniture and equipment 3 - 10 years
Website design 5 years

Contributions Receivables and Government Receivables

Unconditional promises to give are recognized as revenue in the period the pledge is received. Conditional promises to give are recognized when the conditions on which they depend are substantially met. Educare uses the specific allowance method to determine uncollectible promises to give. Any allowance is based on previous experience and management's analysis of specific promises made. Government receivables consist of amounts the Organization has incurred expenditures for in compliance with specific contract or grant provisions. There was no allowance for uncollectible promises to give at June 30, 2023 as management believes all contributions will be collected.

Note 1 – Nature of Operations and Summary of Significant Accounting Policies (cont.)

Program Service Fee Receivable and Allowance

Program service fee receivable consists of the parent fees. An allowance is calculated based on the age of the receivables and the likelihood of collection. The Organization deems no allowance necessary at June 30, 2023. Uncollectible accounts are written off in the year they are deemed uncollectible.

Support and Revenue

The Organization recognizes contributions when cash, securities or other assets; an unconditional promise to give; or a notification of a beneficial interest is received. Conditional promises to give – that is, those with a measurable performance or other barrier and a right of return, are not recognized until the conditions on which they depend have been met. The Organization reports gifts of cash and other assets as restricted support if they are received with donor stipulations that limit the use of the donated assets. When a donor restriction expires, that is, when a stipulated time restriction ends or purpose restriction is accomplished, net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statement of activities as net assets released from restrictions. It is the Organization's policy to immediately liquidate donations of common stock.

The Organization reports gifts of land, buildings, and equipment as without donor restriction support unless explicit donor stipulations specify how the donated assets must be used. Gifts of long-lived assets with explicit restrictions that specify how the assets are to be used and gifts of cash or other assets that must be used to acquire long-lived assets are reported as restricted support. Absent explicit donor stipulations regarding how long those long-lived assets must be maintained, the Organization reports expirations of donor restrictions when the donated or acquired long-lived assets are placed in service. During the year ending June 30, 2023, there was no donated gifts of land, buildings, or equipment.

The Organization recognizes contract revenue at an amount that reflects consideration to which the Organization expects to be entitled to in exchange for transferring goods or services to a customer. There is currently one type of contract that the Organization is engaged, which is based on performance reporting. Due to the nature and varying performance obligations of these contracts, the timing and methods of recognizing revenue from these contracts will vary. All contracts recognize revenue in accordance with ASU No. 2014-09.

For performance reporting contracts, a customer pays the agreed upon amounts after the completion and submission of specified deliverables in the contract. For these contracts, the Organization will allocate the transaction price of the contract to the specific performance obligations based on the contract. The Organization recognizes revenue when the performance obligations are met and delivered to the customer. The Organization had no contracts during 2023 that were performance reporting contracts. There are no contract assets or liabilities.

Note 1 – Nature of Operations and Summary of Significant Accounting Policies (cont.)

A portion of the Organization's revenue is derived from cost-reimbursable federal and state contracts and grants, which are conditioned upon certain performance requirements and/or the incurrence of allowable qualifying expenses. Amounts received are recognized as revenue when the Organization has incurred expenditures in compliance with specific contract or grant provisions. These expenditures are subject to audit and acceptance by the granting organization and, as a result of such audit, adjustments could be required. Amounts received prior to incurring qualifying expenditures are reported as refundable advances in the statement of financial position. The Organization had \$319,492 of refundable advances recorded at June 30, 2023 that will be returned to the funder in 2024.

Donated Services

Contributions of services are required to be recognized if the services received (a) create or enhance non-financial assets or (b) require specialized skills and are provided by individuals possessing those skills, and would typically need to be purchased if not provided by donation. For the year ended June 30, 2023, Educare received donated painting services of \$8,000 meeting the above criteria.

In-Kind Contributions

In addition to receiving cash contributions, Educare receives in-kind contributions from various donors. It is the policy of Educare to record the estimated fair value of certain in-kind donations as an expense in its financial statements, and similarly increase donations by a like amount. For the year ended June 30, 2023, Educare did not receive any in-kind donations.

Certain Vulnerabilities and Concentrations

The Organization's total revenue for the year ended June 30, 2023 amounted to \$4,943,911. Of this amount, approximately 97% of its funding was from four government agencies. Furthermore, 100% of the government receivables are due from two different agencies. Educare continues to pursue additional sources of funding.

Comparative Information

The financial statements include certain prior-year summarized comparative information in total but not by net asset class, which does not provide sufficient detail to constitute a presentation in conformity with U.S. generally accepted accounting principles. Accordingly, such prior year information should be read in conjunction with the Foundation's audited financial statements for the year ended June 30, 2022, from which the summarized information was derived.

<u>Functional Allocation of Expenses</u>

The costs of providing various programs and other activities have been summarized on a functional basis in the Statement of Activities and the Statement of Functional Expenses. The financial statements report certain categories of expenses that are attributable to more than one program or supporting function. Therefore, these expenses require allocation on a reasonable basis that is consistently applied. The expenses that are allocated include depreciation, interest, office and occupancy, which are allocated on a square-footage basis, as well as salaries and benefits, which are

Note 1 – Nature of Operations and Summary of Significant Accounting Policies (cont.)

allocated on the basis of estimates of time and effort. Although the methods of allocation used are considered reasonable, other methods could be used that would produce a different amount.

Subsequent Events

Accounting principles generally accepted in the United States of America establish general standards of accounting for, and disclosure of, events that occur after the balance sheet date but before financial statements are issued or are available to be issued. The Organization has evaluated subsequent events through January 25, 2024, which is the date the statements were available to be issued. No subsequent events have been identified that are required to be disclosed.

Adoption of New Accounting Standard

Effective July 1, 2022, the Organization adopted the new lease accounting guidance in Accounting Standards Update No. 2016-02, Leases (Topic 842). The Organization has elected the package of practical expedients permitted in ASC Topic 842.

Accordingly, the Organization accounted for its existing operating leases as operating leases under the new guidance, without reassessing (a) whether the contract contains a lease under ASC Topic 842, (b) whether classification of the operating lease would be different in accordance with ASC Topic 842, or (c) whether the unamortized initial direct costs before transition adjustments (as of June 30, 2022) would have met the definition of initial direct costs in ASC Topic 842 at lease commencement. As a result of the adoption of the new lease accounting guidance, the Organization recognized on July 1, 2022 (a) a lease liability of \$65,914, which represents the present value of the remaining lease payments of \$68,150, discounted using the risk-free discount rate of 2.88%, and (b) a right-of-use asset of \$65,914.

Note 2 – Financial Assets and Liquidity Resources

As of June 30, 2023, financial assets and liquidity resources available within one year for general expenditure, such as operating expenses, were as follows:

Financial assets at June 30, 2023	
Cash and cash equivalents	\$ 3,701,270
Government receivables	562,281
Contributions and other receivables - short term	 142,337
Total financial assets and liquity resources	4,405,888
Less net assets with donor purpose restrictions	 (105,649)
Total financial assets available within one year	\$ 4,300,239

Note 2 – Financial Assets and Liquidity Resources (cont.)

The Organization provides various contractual program services from which it receives city, state and federal reimbursement as well as unrestricted and restricted gift pledges and contributions from individual, corporation and foundation donors; and considers contributions restricted for programs which are ongoing, major, and central to its annual operations to be available to meet cash needs for general operating purposes. The organization manages its liquidity and reserves following three guiding principles: 1) operating within a prudent range of financial soundness and stability; 2) maintaining adequate liquid assets to fund near-term operating needs; and 3) maintaining sufficient reserves to provide reasonable assurance that programming is continued, and obligations will be adequately discharged in the future. During the year ended June 30, 2023 the level of liquidity and reserves was managed within the policy requirements.

In addition to financial assets available to meet general expenditures over the next 12 months, the Organization operates with a balanced budget and anticipates collecting sufficient revenue to cover general expenditures not covered by donor-restricted resources.

Note 3 – Retirement Plan

The Organization maintains a 401(k) defined contribution plan for the benefit of substantially all of its employees, which allows for both employee and employer contributions. Contributions to the plan are at the discretion of the Board of Directors and are based on a percent of each eligible employee's total compensation up to 3%. The Board of Directors authorized \$70,010 in employer contributions for the year ending June 30, 2023.

Note 4 – Related Party

During 2023, the Organization paid approximately \$132,100 to an LLC that works with school districts and non-profit organizations in all phases of research and evaluation that a board member and his wife own and have a 100% equity interest in.

Note 5 – Operating Leases

During 2017 Educare entered into a 5 year lease agreement to rent a Church for a second location for an early learning childcare center. The lease, which expires November 30, 2024 is classified as an operating lease under the new lease standard ASC 842. Variable costs consist of utilities paid separately for this location.

The Organization assesses whether an arrangement qualified as a lease (i.e., conveys the right to control the use of an identified asset for a period of time in exchange for consideration) at inception and only reassesses its determination if the terms and conditions of the arrangement are changed. Leases with an initial term of twelve months or less are not recorded on the statement of financial position.

Note 5 – Operating Leases (cont.)

The impact of the adoption of ASC 842 on the balance sheet as of July 1, 2022 is as follows:

Noncurrent Operating ROU asset	\$	65,914
Assets	\$	65,914
Current lease liability	\$	26,720
Noncurrent lease liability		39,194
Liabilities	\$	65,914
Cumulative effect	\$	-
Operating right-of-use ("ROU") assets and lease liabilities as of June 30, 202	23 are	as follows:
Operating lease right-of-use assets	\$	65,914
Accumulated amortization		(26,720)
Net operating right-of-use assets	\$	39,194
Current operating lease liabilities	\$	27,500
Noncurrent operating lease liabilities		11,694

Rental expense for this lease, included in the Statement of Activities for the year ended June 30, 2023, was \$32,296. The components are as follows:

Operating lease cost	\$ 28,200
Variable lease cost (utilities)	4,096
Total lease cost	\$ 32,296

The following summarizes the weighted average remaining lease term and discount rate as of June 30, 2023:

Weighted-average remaining lease term (years)

Operating leases 1.4

Weighted-average discount rate

Total operating lease liabilities

Operating leases 2.88%

The Organization has made the election afforded in the guidance under ASC Topic 842 which allows the use of the risk-free discount rate for these leases, which is based on the borrowing rate for the United States Federal Government for a period comparable to the lease terms.

Note 5 – Leases (cont.)

The following summarizes cash flow information related to the leases for the year ended June 30, 2023:

Cash paid for amounts included in the measurement of lease liabilities:

Operating cash flows from operating leases	\$ 28,200	
Lease assets obtained in exchange for lease obligatons		
Operating lease	\$ 65,914	

The maturities of operating lease liabilities are as follows for the years ending June 30, 2023:

	Amount		
2024	\$	28,200	
2025		11,750	
Total future undiscounted lease payments		39,950	
Less: interest		(756)	
Present value of lease liabilities	\$	39,194	

Note 6 –Net Assets with Donor Restrictions

Net assets with donor restrictions are available for the following purposes at June 30, 2023:

Gustafon Family Foundation Challenge Grant	\$ 28,800
Red Nose Day Grant	51,643
Mindfulness	 25,206
	\$ 105,649

Reports Required by OMB's Uniform Guidance

EDUCARE OF WEST DUPAGE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS For the Year Ended June 30, 2023

	Federal CFDA	Pass-through Contract	Passe Throug		Dis	sbursements or
Federal Grantor/Pass-Through Grantor/Program Title	Number	Number	Subrecij	pients	_E	xpenditures
U.S. Department of Health and Human Services						
Head Start	93.600	N/A	\$	(1)_\$_	2,194,984
Total U.S. Department of Health and Human Services						2,194,984
U.S. Department of Agriculture Passed through Illinois State Board of Education						
Child and Adult Care Food Program	10.558	19022073P00				162,527
Total U.S. Department of Agriculture						162,527
Total Expenditures of Federal Awards			\$		\$	2,357,511

(1) Major Program

EDUCARE OF WEST DUPAGE NOTES TO THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS June 30, 2023

Note 1 – Basis of Presentation

The accompanying Schedule of Expenditures of Federal Awards (the "SEFA") includes the Federal award activity of Educare of West DuPage under programs of the federal government for the year June 30, 2023. The information in this schedule is presented in accordance with the requirements of *Title 2 U.S. Code of Federal Regulations (CFR) Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance)*. Because this schedule presents only a selected portion of the operations of Educare of West DuPage, it is not intended to and does not present the financial position, changes in net assets or cash flows of Educare of West DuPage.

Note 2 – Summary of Significant Accounting Policies

Expenditures reported on the Schedule are reported on the accrual basis of accounting. Such expenditures are recognized following the cost principles contained in 2 CFR Part 230 – Cost Principles for Non-Profit Organizations (OMB Circular A-122), wherein certain types or expenditures are not allowed or are limited as to reimbursement. Negative amounts shown on the SEFA represent adjustments or credits made in the normal course of business to amounts reported as expenditures in prior years. The Organization has elected to use the 10-percent de minimis indirect cost rate as allowed under the Uniform Guidance.

Note 3 – Sub-Recipients

Educare of West DuPage did not provide any Federal awards to sub-recipients during the year ended June 30, 2023.

Note 4 – Other Matters

Amount of non-cash assistance	None
Amount of insurance	None
Amount of loans	None
Amount of loan guarantees	None



Independent Auditor's Report on Internal Control over
Financial Reporting and on Compliance and Other Matters
Based on an Audit of Financial Statements Performed in
Accordance with Government Auditing Standards

To the Board of Directors of Educare of West DuPage West Chicago, IL

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Educare of West DuPage (Educare), which comprise the statement of financial position as of June 30, 2023, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated January 25, 2024.

Report on Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered Educare's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Educare of West DuPage's internal control. Accordingly, we do not express an opinion on the effectiveness of Educare of West DuPage's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether Educare's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

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The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of Educare's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Educare's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

January 25, 2024

Chicago, IL



CERTIFIED PUBLIC ACCOUNTANTS & CONSULTANTS

Independent Auditor's Report on Compliance for Each
Major Federal Program and on Internal Control over
Compliance Required by Uniform Guidance

To the Board of Directors Educare of West DuPage West Chicago, IL

Report on Compliance for Each Major Federal Program

Opinion on Each Major Federal Program

We have audited Educare of West DuPage's compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on each of Educare of West DuPage's major federal programs for the year ended June 30, 2023. Educare of West DuPage's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

In our opinion, Educare of West DuPage complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2023.

Basis for Opinion on Each Major Federal Program

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the Auditor's Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of Educare of West DuPage and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program. Our audit does not provide a legal determination of Educare of West DuPage's compliance with the compliance requirements referred to above.

Responsibilities of Management for Compliance

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statues, regulations, rules, and provisions of contracts or grant agreements applicable to Educare of West DuPage's federal programs

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Auditor's Responsibility

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on Educare of West DuPage's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about Educare of West DuPage's compliance with the requirements of each major federal program as a whole.

In performing an audit in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and
 design and perform audit procedures responsive to those risks. Such procedures include
 examining, on a test basis, evidence regarding Educare of West DuPage's compliance with
 the compliance requirements referred to above and performing such other procedures as we
 considered necessary in the circumstances.
- Obtain an understanding of Educare of West DuPage's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of Educare of West DuPage's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

Report on Internal Control over Compliance

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A significant deficiency in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal

program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditor's Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

January 25, 2024

Desmond & alera Stal

Chicago, IL

EDUCARE OF WEST DUPAGE SCHEDULE OF FINDINGS AND QUESTIONED COSTS June 30, 2023

Section I – Summary of Auditor's Results

Financial Statements						
Type of auditor's report issued: Unmo	odified					
Internal control over financial reporting	ng:					
• Material weakness identified?				yes	X	no
• Significant deficiencies identified considered to be material weakn				yes	X	no
Noncompliance material to financia	al statements note	ed?		yes	X	no
Federal Awards Internal control over major programs:						
• Material weakness identified?				yes	X	no
 Significant deficiencies identified considered to be material weakn 				yes	X	no
Type of auditor's report issued on con	npliance for major	r program:	Unmodit	fied		
Any audit findings disclosed that are r in accordance with 2 CFR section 200		orted		yes _	X	no
Certification of Major Programs						
CFDA Number	Name of Federa	al Program	or Clust	<u>er</u>		
93.600	Не	ead Start				
Dollar threshold used to distinguish be	etween type A and	d type B Pro	ograms:	\$750,0	00	
Auditee qualified as low-risk auditee?			X	yes		no

EDUCARE OF WEST DUPAGE SCHEDULE OF FINDINGS AND QUESTIONED COSTS June 30, 2023

Section II – Financial Statement Findings

None

Section III – Federal Award Findings and Questioned Costs

None

<u>Section IV – Federal Award Findings and Questioned Costs – Prior Year</u>

None